

Newtown High School of the Performing Arts

School Examination Rules

YEAR 12 TRIAL EXAMINATIONS - TERM 3: 18th July – 4th August 2017

1. Both Practical and Written assessments appear on the timetable you have been issued.
2. It is the responsibility of the student to schedule and organise practical assessment tasks in consultation with the relevant faculties. Arrange practical tasks around any written examinations you may have.
3. During assessment week, students are only required to attend school when they have a scheduled practical or written assessment.
4. The location for each assessment task has been provided on the timetable.
5. **EQUIPMENT FOR THE EXAMINATION**
You may **ONLY** take equipment listed on the HSC exam equipment list into the examination room, including:
 - a) Black pens
 - b) Pencils, erasers and a sharpener
 - c) A ruler
 - d) Highlighter pens
 - e) A NSW Education Standards Authority (NESA) approved scientific calculator

It is your responsibility to make yourself aware of and provide the equipment permitted in your examinations. Please see the attached HSC exam equipment for more details. You are not permitted to borrow equipment during examinations.

Mobile phones and electronic devices are NOT permitted in an examination area under any circumstances. They must be switched off and left in your bag.

6. **BEHAVIOURAL EXPECTATIONS AND CONDUCT DURING EXAMINATION**
 - a) Students are expected to conduct themselves in a courteous manner towards other students and staff throughout the assessment period.
 - b) Students are not permitted to speak once they enter the examination room. If a student needs assistance at any stage they are to raise their hand and inform the examination supervisors.
 - c) Students should not behave in any way likely to disturb the work or concentration of any other candidate or disrupt the running of the assessment.
 - d) All examination material including questions and answer booklets must remain in the classroom at the conclusion of the task.
 - e) Students are **NOT** to take into the examination room, or refer to during the examination, any books or notes, or any equipment other than the equipment listed above.
 - f) All bags must be left at the front of the examination room.
 - g) Follow the supervisors' instructions at all times.
 - h) All students are to remain in the examination room until the end of each examination.
 - i) **Uniform is compulsory for all examinations. Appropriate disciplinary action will be taken if you do not follow the school's uniform policy.**

7. **EXAMINATION ROOM PROCEDURES**

- a) It is your responsibility to make sure that the correct examination paper has been provided and you must also check your examination papers to make sure that there are no pages missing.
- b) You will have 5 or 10 minutes of reading time for all other written examinations. During reading time, you must not write, use any equipment including highlighters, or annotate your examination paper in any way.
- c) You must read the instructions on the examination paper, as well as all questions carefully.
- d) You must write your **student number and/or name** on all writing booklets and answer sheets.
- e) Make sure that you write your answers in the correct answer booklets.
- f) Stop writing immediately when told to do so by the supervisor.
- g) Arrange completed answer according to the supervisor's instructions and wait for the supervisor to collect them.
- h) Students arriving more than 1 hour after the start of reading time will not be permitted to sit the examination and should follow the illness/misadventure procedure
- i) **You must remain in the examination room until the end of each examination**

8. If you do not make a serious attempt at an examination, you may not receive a result in that examination. Students are required to attempt a range of question types throughout the examination paper. Simply attempting multiple-choice questions is not sufficient for an attempt to be considered serious.

9. All students should arrive at school 30 minutes prior to their scheduled assessment. All students must assemble outside their assessment venue as identified on the timetable.

10. **PLEASE REMEMBER:** Any form of examination malpractice will result in appropriate disciplinary action and a mark of zero will be awarded for that exam.

11. **ILLNESS/MISADVENTURE PROCEDURE FOR THE ASSESSMENT WEEK**

If you are ill or suffer misadventure on the day of your scheduled assessment, you **MUST:**

- a) Phone the school at 8.30am and ask for Mr. Shields. He will then reschedule the assessment for another time during that week.
- b) You **MUST** obtain a medical certificate from your doctor dated the day of your missed assessment.
- c) Complete an illness/misadventure form and attach the doctor's certificate to this form. The form can be downloaded from the school website.
- d) On the day of your return hand in the completed form to Mr. Shields. Complete the assessment on the date rescheduled.
- e) The Assessment Review Committee (ARC) will then inform you in writing of the outcome of your application.

HSC exam equipment list

You should write in black pen. Make sure you bring spare pens to each examination. You may also bring a ruler, highlighters, pencils (should be at least 2B) and a sharpener, and a bottle of water in a clear bottle. You can wear your watch to your examinations, but once you sit down you will have to take it off and place it in clear view on your desk. Programmable watches, including smart watches, will not be allowed in the examination room.

The following list shows the examinations for which you are to bring specific equipment, as there may be some examination questions that require the use of this equipment. If an item is listed as optional, it means that there will be no examination questions for which the item is essential. However, you may bring and use it if you wish.

All equipment you bring is subject to inspection on entry. Make sure any equipment you are allowed to bring, such as a calculator, is in good working order because an appeal under misadventure provisions for equipment failure will not be upheld.

What you *cannot* bring into your examination room

- ✗ A mobile phone. Mobile phones are not permitted in an examination room under any circumstances.
- ✗ A programmable watch, eg a smart watch.
- ✗ Any electronic device (except a calculator where permitted). This includes mobile phones or other communication devices, organisers, tablets (eg iPads, etc), music players or electronic dictionaries.
- ✗ Paper or any printed or written material (including your examination timetable).
- ✗ Dictionaries, except where permitted in language examinations.
- ✗ Correction fluid.

You are not allowed to borrow equipment during examinations.

Equipment for specific HSC exams

This list details specific equipment that students are expected to bring for particular examinations. Only those examinations that require specific equipment are listed. For a list of NESA-approved calculators, please visit <http://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/rules-and-processes/approved-calculators>

Agriculture

- ✓ NESA-approved calculator

Automotive (VET)

- ✓ NESA-approved calculator

Biology

- ✓ NESA-approved calculator

Business Services (VET)

- ✓ NESA-approved calculator

Business Studies

- ✓ NESA-approved calculator

Chemistry

- ✓ NESA-approved calculator

Construction (VET)

- ✓ NESA-approved calculator

Earth and Environmental Science

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares

Economics

- ✓ NESA-approved calculator

Electrotechnology (VET)

- ✓ NESA-approved calculator

Engineering Studies

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares
- ✓ (optional) circle templates including isometric/ellipse

Entertainment Industry (VET)

- ✓ NESA-approved calculator

Financial Services (VET)

- ✓ NESA-approved calculator

Geography

- ✓ NESA-approved calculator
- ✓ pair of dividers
- ✓ pair of compasses
- ✓ protractor
- ✓ coloured pencils and/or coloured felt pens
- ✓ (optional) a hand-held magnifying glass
- ✓ (optional) a piece of string or thread for measuring

Hospitality (VET)

- ✓ NESA-approved calculator

Human Services (VET)

- ✓ NESA-approved calculator

Industrial Technology

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares

Information and Digital Technology (VET)

- ✓ NESA-approved calculator

Information Processes and Technology

Please note that calculators are NOT permitted.

Latin

- ✓ Unannotated print dictionaries are permitted in Latin Continuers and Latin Extension

Mathematics General 2, Mathematics, Mathematics Extension 1, Mathematics Extension 2

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares
- ✓ (optional) a curve-drawing template¹

Metal and Engineering (VET)

- ✓ NESA-approved calculator

Modern Languages (Beginners, Continuers, Extension, [Language] in Context, [Language] and Literature)

- ✓ Any unannotated print dictionary

Physics

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares

Primary Industries (VET)

- ✓ NESA-approved calculator

Retail Services (VET)

- ✓ NESA-approved calculator

Senior Science

- ✓ NESA-approved calculator
- ✓ pair of compasses
- ✓ protractor
- ✓ set squares

Software Design and Development

- ✓ (optional) a flowchart template

Please note that calculators are NOT permitted.

Tourism, Travel and Events (VET)

- ✓ NESA-approved calculator

Note:

¹ Students may take into any HSC mathematics examination, templates for drawing curves and geometrical figures, measuring, constructing, etc. Such templates may contain equations of simple curves (eg $y = x^2$, $y = \sin x$, $y = \frac{1}{x}$) that can be drawn using the template, and decimal approximations (eg for pi, e), but no other printed formulae (eg sine rule, cosine rule, quadratic formulae, area and volume formulae). Acceptable templates include Mathomat, Mathomat Senior and (Non Formulae).

HSC Trial Timetable 2017

Week 1

	Bookings (see faculties for timeslots)	Session starting at 9:00	Session starting at 13:00
18/07/2017		12English Paper 1 exam 09:00 - 11:10 (2h 10mins)	12Music 1 written exam 13:00 - 14:30 (1h 30mins) A9, B1
19/07/2017	Dance Practical Running until 1st August H3 Drama Performance Day 1 Studio Theatre	12PDHPE exam 09:00 - 12:05 (3h 5mins)	12Music 2 written exam 13:00 - 15:00 (2h 0mins) A9, B1
20/07/2017	Drama Performance Day 2 Studio Theatre	12Chemistry exam 09:00 - 12:05 (3h 5mins) 12Geography exam 09:00 - 12:05 (3h 5mins)	
21/07/2017	Drama Performance Day 3 Studio Theatre Textiles and Design Interview and MTP hand-in F12	12Economics exam 09:00 - 12:05 (3h 5mins)	

Week 2

24/07/2017		12Modern History exam 09:00 - 12:05 (3h 5mins)	12Drama exam 13:00 - 14:35 (1h 35mins)
25/07/2017		12English Paper 2 exam 09:00 - 11:05 (2h 5mins)	
26/07/2017	Design and Technology Interview and MDP hand-in F13	12Legal Studies exam 09:00 - 12:05 (3h 5mins)	12Classical Ballet written exam 13:00 - 14:05 (1h 5mins)
27/07/2017		12Mathematics General exam 09:00 - 11:35 (2h 35mins) 12Mathematics exam 09:00 - 12:05 (3h 5mins) 12Mathematics Extension 2 exam 09:00 - 12:05 (3h 5mins)	
28/07/2017		12Visual Arts exam 09:00 - 10:35 (1h 35mins)	

HSC Trial Timetable 2017

Week 3

31/07/2017	Music 1 practical Studio Theatre	12Biology exam 09:00 - 12:05 (3h 5mins)	12Textiles and Design exam 13:00 - 14:35 (1h 35mins)
1/08/2017	Music 1 practical day 2 Studio Theatre	12Business Studies exam 09:00 - 12:05 (3h 5mins)	12Mathematics Extension 1 exam 13:00 - 15:05 (2h 5mins)
2/08/2017	Music 2/Music Extension practical St George's Hall	12Food Technology exam 09:00 - 12:05 (3h 5mins)	12History Extension exam 13:00 - 15:05 (2h 5mins) 12English Extension 1 exam 13:00 - 15:05 (2h 5mins)
3/08/2017	Music 2/Extension practical day 2 St George's Hall Classical Ballet Practical 09:00 - 14:00 H3	12Physics exam 09:00 - 12:05 (3h 5mins) 12Ancient History exam 09:00 - 12:05 (3h 5mins)	
4/08/2017	Music 2/Extension practical day 3 St George's Hall	12Design and Technology exam 09:00 - 10:35 (1h 35mins)	12Dance written exam 13:00 - 14:05 (1h 5mins)

All written examinations are in the Gym unless otherwise stated.