

NHSPA P&C Minutes

Date: 10 May 2016

Location: School common room

Present: Lisa McMurray, Anna Nettheim, Nicki Wilkinson, John Caley, Simone Langdon, Ross Moffat, Dennis Dumlao, Tony Ryan, Jane Prince

Staff: Peter Shields, Stephen Gray, Adam Oliver

Apologies: Maya Saric, Tammy Moyer, Carolyn Odgers

Chairperson: Emma Walters

Minute taker: Kelly Burke

Meeting began: 6.05pm

Meeting finished: 7.34pm

Documents tabled: Garfield Lemonius dance masterclass proposal

ISSUE	SPEAKER	DISCUSSION	ACTION
WELCOME & INTRODUCTION	Emma Walters		
MARCH MINUTES	Emma Walters		Accepted John Caley & Nicki Wilkinson
MATTERS ARISING	Emma Walters	Virtual meetings: TR discussed with Adam Oliver, looking at using skype and a conference link. Audio is fine, visuals not necessary. AO will test on school network. SG suggested getting 2 volunteers to trial at home for next weekend. AO is investigating hardware. Showcase: Bookings now online. DD sending message through googlgroups but also targeting previous volunteers. Parent teacher nights. Now finished. SG to report back.	Dennis and another volunteer. DD to draw up calendar.

		<p>Dance masterclass proposal: SG said Garfield Lemonius slated for June. Request of \$6,000 from PVAS. EW recommended to be funded above and beyond the \$10,000 allocation per PVAS department.</p> <p>TR is aware of proposing masterclass as part of its \$10,000 grant. Suggested masterclasses funded from P&C instead.</p> <p>NW said Karl Pico was to provide parameters to PVAS, yet to establish at next meeting.</p> <p>SG outlined new Lighthouse Festival in mid-June for Years 9-12 and inviting other students from other schools at the festival.</p> <p>Working Bee. JC has 10 RSVPs. A parent is donating some clivias for King Street frontage. Question of hiring a ute to transport mulch. \$1,000 budgeting for this, plastic garbage bins and plant purchase. The storeroom will be cleaned. TR will discuss with school the storeroom in question.</p>	<p>\$6,000 grant to Dance passed unanimously.</p> <p>KB to list masterclass funding & PVAS for executive meeting.</p> <p>JC will send message out on googlegroups on Thursday. TR & RM passed \$1,000 funding.</p>
CORRESPONDENCE	Kelly Burke	<p>P&C membership forms to JC for googlegroup cross checking, then to Communication sub-committee.</p> <p>The form may need updating. SG to discuss with AO.</p>	<p>KB to bring membership forms to executive</p>
PRINCIPAL'S REPORT	Stephen Gray	<p>Back full time from start of this term. Thanks PS for his outstanding leadership over last 2 years.</p> <p>Showcase starts on 24 May, concluding end of term Saturday night with dance showcase at the Seymour. Plus Lighthouse Festival as well. Students get free tickets as part of their ensemble membership but not for Seymour Centre events. To be advertised at Thursday's assembly.</p> <p>Reports: Year 12 get reports on 25 May. Year 11 next. Computer system has changed. PS said staggering introduction on new central admin software. Working on paperless roll calls. Trialing Year 11 reports on the system, allowing teachers to complete reports off site. The reports will not look very different to current reports.</p> <p>SG said reports will go out a week earlier than previous years thanks to the new system. Better communication with parents is part of the school plan.</p>	

		<p>Communication app: In early stages of investigating what is available. SG seeking feedback from parents and students what they would like to see, eg notifications of events, payments due for excursions, classroom changes. Called for P&C to come up with ideas. JC suggested it could replace googlegroups, so the app would need a forum function.</p> <p>Science labs: Dept. Ed will refurbish 2 science labs. D1 & D2 are being scoped. Expected to happen by end of next term. Prep room may also be improved if there are leftover funds.</p> <p>Parent Teacher nights: Now completed. Seeking parent feedback. Also spoken to other local schools on how they run these nights. Four have 2 nights, the others run 3 nights a year. Very similar systems but timing is different, depending on the year groups. Results: Year 7 – 905 bookings (142 parents) Year 8 – 679 bookings (149) Year 9 – 700 bookings (138) Year 10 – 738 bookings (151) Year 11 – 761 bookings (156) Year 12 – 726 bookings (150) Majority of teachers teach at least 5 year groups. Feedback needed on what parents want and what is reasonable for the school. SL said some teachers booked out very quickly. LM said year 7 and 10 night worked extremely well. Recommended parents book early. JP said nights staged too early in the year so student information from some teachers was scarce.</p> <p>Co-curricular fee increase sheets have gone out for second semester. TR said some parents were confused.</p>	<p>App ideas to be discussed at executive. SL will join Communications sub-committee and liaise with school on app project.</p> <p>Executive to gather feedback and report back to school.</p>
PRESIDENT'S REPORT	Emma Walters	<p>EW thanked to PS as acting co-principal and long term P&C members Jenni Wilkins, Katie Mann and Justin Meehan. EW thanks NW for participation on selection committee for</p>	PS to send selection panel training details to KB

		new staff. Online selection training details to be given to EW by PS.	
TREASURER'S REPORT	Ross Moffat	Total funds 2016: \$57,346 in total parent contributions. In line with last year. This is now made up of two components, trust funds \$45,286.00 + general funds \$12,060.00 \$223,795 now in trust fund \$25,497 now general account. The \$50/\$200 split has not resulted in fewer contributions overall. By end term 2 executive to consider split proportion for 2017.	2017 split to be discussed at executive
PVAS REPORT	Nicki Wilkinson	Meets 17 June. Working on a music faculty request. KP is working on an overall framework for PVAS to work within. EW has sent mural proposal to Head of Visual Arts.	
BUILDING REPORT	Emma Walters	Chaired by Therese Collins, assisted by James McKay, Michael Salmon and Martin Taylor. They have done a walk around. Relocation of old sign and seating in SGH being discussed. There is a possibility retractable seating will not be suitable for the flooring. TBC.	
ENVIRONMENT REPORT	John Caley	Front fence is rusty, garden beds need work. Two working bees are not enough to keep up maintenance. Still interested in installing solar panels on Studio Theatre roof. \$35,000 quote from a company. SG said yellow paint has been painted on raised pavers for safety purposes.	JC to create list of maintenance jobs for SG and liaise with school re solar.
COMMUNICATIONS REPORT		There was no report.	
FACULTY REPORT	Lisa McMurray	Sub-committee has met, funds for grants to be discussed with RM.	Executive to discuss faculty grants.
OTHER BUSINESS		NW: Comedy for a Cause is asking for a date, possibly end of term 3.	To be discussed at executive.

NEXT MEETING: 14 June, 6pm, school common room.