

NHSPA P&C Minutes

Date: 9/2/16

Location: School common room

Staff: Karl Pico, Peter Shields, Stephen Gray, Kirk Thomas, Giovanna Trenoweth

Parents: Tony Ryan, Dennis Dumlao, John Caley, Ross Moffat, Maya Saric, Jane Prince, Nicki Wilkinson, Jessamy Newlyn, Lucy Pickworth, Denise Wilkie, Jessica Worden, Kate Hamilton, Peter Denholm,

Apologies: Jenni Wilkins, Anna Nettheim, Isabel McIntosh, Katie Mann

Chairperson: Emma Walters

Minute taker: Kelly Burke

Meeting began: 6.05pm

Meeting finished: 7.25pm

Documents tabled: None

| ISSUE | SPEAKER | DISCUSSION | ACTION |
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| WELCOME & INTRODUCTION | Emma Walters | | |
| DECEMBER MINUTES | Emma Walters | | Moved by RM & TR |
| MATTERS ARISING | Emma Walters | EW explained WEF & welcome BBQ TR Chris Miller needs something to cover the stage, like 6x9 tarp, approx. cost \$150. \$250 approved to cover installation SG said school will rent a dance floor. DD updated on roster. Requests school send email to Year 7 cohort to remind re WEF and welcome BBQ. Parents will not be charged this year, to be discussed further. EW explained how to subscribe to googlegroups. Comedy for a Cause. PS will go back to the staff for a suitable date. The previous date was between the Easter long weekend | Tarp purchase: \$250 moved by JC & TR EW to give PS two alternative dates |

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| | | <p>and April school holidays.</p> <p>25th anniversary archive project: SG contacted legal services, may be an issue with older alumni re posting on You Tube. Recommended a DVD or a video that can only be accessed via the school site. Discussions ongoing.</p> | SG to report back |
| CORRESPONDENCE | Kelly Burke | <p>NSW P&C Federation – KB to check P&C meeting time (Isabel Macintosh requested a survey). KB has responded. SG said a later starting time would prevent school executive and some parents attending the P&C meeting due to other commitments like showcase nights, other performances and course selection information nights.</p> | <p>No survey to be undertaken</p> <p>EW will include an explanation in the next school newsletter, including latecomers welcome</p> |
| PRINCIPAL'S REPORT | Stephen Gray | <p>SG welcomed parents and explained the co-principal arrangement with PS. Rachel O'Neill is co-deputy principal, Kurt Thomas is relieving deputy principal. Nilaufer Rajwar will be back in a couple of weeks.</p> <p>Giovanna Trenoweth was introduced as the new head teacher for visual arts.</p> <p>GT introduced herself, formerly of Killara High school (visual arts and music). Staff and students have been very welcoming. Next Tuesday school's communication team meets, SG needs 2 Year 7 parents to attend.</p> <p>SG said improved communication with parent body a high priority and part of the school plan. Improving quality of information given to new parents – interested in getting feedback. Also clear communication on audition times and processes – has received some positive feedback.</p> <p>Next on agenda – a fact sheet for the parent teacher interview nights (3.30 – 7pm). KP is organising</p> <p>Years 9 & 12 – 14 March</p> <p>Year 8 & 11 – 30 March</p> <p>Year 7 & 10 – 4 May</p> <p>TR asked why each year did not have its own night, to cater for families with more than one student. SG said affected parents could book in on other scheduled nights, to be discussed further with KP.</p> <p>School is also looking at a communication platform, eg an app.</p> <p>Feedback system being devised for audition process –</p> | <p>MS to organize parent attendance at communications meeting.</p> |

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| | | <p>individual written feedback. Will commence this year.</p> <p>Co-curricular fees – have not risen in four years, \$90 per semester – increase to \$120 per semester. Parents who are unable to pay may write to the school for an exemption. Payment plans can also be arranged. Last year the co-curricular program ran at a \$40,000 loss.</p> <p>The letter will go out after auditions, in a fortnight.</p> <p>There is concern \$90 is on the website, SG said the increase would then take effect next semester.</p> | <p>NW & JP endorsed increase in co-curricular fees, pending clarification on what is already on the website. If present increase would take place in second semester.</p> |
| PRESIDENT'S REPORT | Emma Walters | <p>EW thanked SG for his report. She encouraged everyone to attend the AGM next month and nominate for positions.</p> <p>The P&C website has listed achievements over past three years. Also urged parents to join googlegroups.</p> <p>EW asked for volunteers to co-ordinate year 7 parents. She thanked MS for her contribution last year. MS will attend BBQ to collect year 7 parent emails.</p> | <p>Jessamy Newlyn expressed interest in assisting the year 7 co-ordination</p> |
| TREASURER'S REPORT | Ross Moffatt | <p>\$11,343 – general purposes account</p> <p>\$183,759 – St Georges Hall Trust (for performing arts)</p> <p>Neither included this year's voluntary contribution or P&C membership fees.</p> <p>RM explained the difference between the two accounts.</p> | |
| PAVAS REPORT | Nicki Wilkinson | <p>NW said sub-committee actively asks head teachers to attend meetings that have in the past facilitated dance workshops, equipment including drum kits and sound systems and the 25th anniversary DVD.</p> | |
| BUILDING REPORT | Chair is vacant | <p>EW called for interest in joining to invigorate the sub-committee. Sg said expertise in theatre design and construction would be valuable.</p> | |
| ENVIRONMENT REPORT | John Caley | <p>Achievements: Greenspace developments, grant for water tanks, solar panels, working bees. Saturday 14 May proposed for next working bee.</p> <p>JC would like to expand solar power set up.</p> | |
| COMMUNICATIONS REPORT | Maya Saric | <p>Began last year – school sign, information packs for new families and information re co-curricular program were the 3 projects for 2015. MS called for feedback on 2016 projects.</p> | |
| FACULTY REPORT | Chair not present | <p>EW explained the faculty grants scheme.</p> | |

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| GENERAL BUSINESS | | TR requested update on BYOD | Nilufer Rajwar to provide update at next meeting |
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NEXT MEETING: AGM, Tuesday, 8 March, School Library
