

# NHSPA P&C Minutes

**Date:** 11 August 2015

**Location:** School common room

**Apologies:** Katie Mann, Ross Moffat, John Caley, Anna Nettheim, Maya Saric

**Chairperson :** Emma Walters

**Minute taker:** Kelly Burke

**Meeting began:** 6.06pm

**Meeting finished:** 7.10pm

**Documents tabled:** Thanks to Opera Australia donation (TR), Leisa Munn's masterclass report (SG), Non-electronic sign artist's impression (EW)

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ISSUE	SPEAKER	DISCUSSION	ACTION
WELCOME & INTRODUCTION	Emma Walters		
JUNE MINUTES	Emma Walters	Held over	
MATTERS ARISING	Emma Walters	None	
CORRESPONDENCE	Kelly Burke	Outdoor furniture P&C journals Thank you to Opera Australia (TR)	KB to pass on Unisite brochure to Environment Committee EW thanked TR for the donation from Opera Australia.
PRINCIPAL'S REPORT	Stephen Gray	Leisa Munns asked to table report on masterclass program. Not for publication on the P&C website. China tour was very successful in Beijing with year 8/9 students. Third tour. Nine international delegations. The event was streamed live on the internet and will be televised.	Emma to notify Maya Saric of 31 August communications meeting

		<p>Annual auditions Year 7 &amp; 11 intake. Over 800 auditions. Offers went out last week. Year 7 dance was down slightly but does not appear to be a trend.</p> <p>Trial Year 12 HSC exams finished, now on dance, drama then music HSC pracs. Students HSC artwork is on display in the library, and some performances in the Studio Theatre coming up for PA HSC students.</p> <p>31 August first Communications meeting, with reps from parents, staff and students looking at issues that arose in the school plan process. Emma will let Maya Saric know.</p>	
PRESIDENT'S REPORT	<b>Emma Walters</b>	<p>Two month since last P&amp;C meeting, but 2 executive meetings have been held and progress made. Electronic sign is being finalised, so is the archive project.</p> <p>\$50 into P&amp;C fund, \$250 into St George's Hall fund.</p>	
TREASURER'S REPORT	<b>Emma Walters</b>	<p>RM absent but has supported move to split \$50 into P&amp;C fund, \$200 into St George's Hall fund. Have called for an independent auditor through the newsletter. SC has volunteered who is CPA accredited.</p> <p>Account balances:  \$25,981.64 general fund  \$211,312.51 St Georges Hall fund</p>	<p>St George's Hall fund:  DD moved, JW seconded.  Carried unanimously</p>
ENVIRONMENT SUB-COMMITTEE REPORT	<b>Emma Walter</b>	<p>JC absent. He had previously presented proposal for solar panels. School is not permitted to enter into a contract with a private company, according to DEC.</p> <p>JC proposes next working bee on 1 November.</p>	<p>EW to notify JC</p>
PAVAS SUB-COMMITTEE REPORT	<b>Nick Wilkinson</b>	<p>Next PAVAS meeting on 4<sup>th</sup> September. Visual arts has requested portable lights for an upcoming exhibition in August. Two quotes for drum kit from Chris Smith. \$5,000 and \$6,080. Drama has been emailed re sound system. Digital archives are being done in collaboration with Dulwich Hill HS.</p>	<p>NW moved P&amp;C spend up to \$6,080 for new kit, JM seconded. Carried unanimously</p>
BUILDING SUB-COMMITTEE REPORT	<b>Justin Meehan</b>	<p>Storage: KP said drama is clearing out wardrobe to assess what is required. TR discussing with Head of Science re D7 conversion to demonstration lab.</p> <p>EW said there are few maintenance issues around the school, including a collapsed retaining wall. EW recommended</p>	<p>DD moved letter proposal, TR seconded. Carried unanimously. EW will draft a letter to present to the executive.</p>

		<p>issuing a letter of grave concern to DEC over the wall and leaking gym roof. Plus ongoing problems in St George's Hall after the hail storm.</p> <p>Toilets: PS said it has taken a long time. Accessories have not been included in contractor's quote. Paintwork is not up to standard. Hoping the girls will be finished in 2 weeks, plus another 8 weeks for the boys.</p>	
COMMUNICATIONS SUB-COMMITTEE REPORT	<b>Emma Walters</b>	<p>MS has obtained 3 quotes for an electronic sign. Price range: \$16,000 to \$22,000. P&amp;C to contribute \$10,000, school to pay the remainder. SC questioned if this was money well spent. EW said this was discussed in the school plan. Need to promote more what is going on in the school, to engage with the community more. NW said Dulwich Hill HS has an electronic sign and has been successful. The community pays attention. The front of the school looks drab, the sign will improve to school's presentation on King Street</p> <p>Visual Arts head has suggested replacing the painted logo sign on the admin block's fascia. EW circulated photos of proposal. Also acknowledgement to traditional custodians, possibly to go in the foyer. Three quotes: \$1,750 to \$2,350.</p> <p>The new families info kit is being developed and is a high priority.</p>	<p>\$10,000 for electronic sign, moved by DD, seconded TR. Carried 9/1</p> <p>Logo sign: SC moved, JP seconded. Carried unanimously</p> <p>EW thanked the Communications Sub-committee</p> <p>EW to write to SG to ensure the communications meeting is convened in time for P&amp;C to get the kit into the Year 7 info pack.</p>
FACULTY SUPPORT SUBCOMMITTEE REPORT	<b>Jenni Wilkins</b>	<p>EOIs: Maths requested a projector, \$5,000 TAS robotic lego sets (16) \$3,000 PDHPE some seating and landscaping. \$2,000 seating, no landscaping. Total: \$10,000</p> <p>TR said Tom Tomasek is putting together a list of small improvements to the science labs the P&amp;C could consider funding.</p>	<p>JW to write grants results for the website.</p>
GENERAL BUSINESS		<p>EW tabled P&amp;C achievements document to go on the website. EW tabled reworded document on annual voluntary parent contributions to be included in school fee letters.</p> <p>Next executive, 25 August, NW and JM apologies.</p>	

**NEXT MEETING: 8 September, 6pm, school common room – EW absent, NW will chair**