Chair: Darren Mitchell

Attendance: Peter Shields, Betty Romeo, and 10 parents

Welcome and Introduction: Darren welcomed everyone and acknowledged that Stephen Gray is away on long service leave until late November.

Three year strategic school plan 2012-2014 – draft plan tabled by Peter Shields
The theme of the plan is Excellence, Equality and Creativity. Literacy and numeracy are also components as stipulated by DEC. The literacy and numeracy strategies have subsequently been embedded into the three other key priority areas.

The school executive went on a 2 day conference with the objective to get outcomes together, develop targets and bring strategies from each KLA. Now the executive is calling on the school community to provide further input to the draft plan.

Plan targets have been defined and must be measureable. There are 3 areas where the P&C has been identified as having responsibility.

The final plan needs to be signed off by the end of 2011 but Stephen Gray is comfortable if that is delayed until early 2012.

Peter requested that P&C feedback be received by early December.

The draft plan will be posted to the school website. A message will be put on google groups to let parents know it’s there and available for their review and comment. The P&C will target the parents who attended the strategic plan forum to gain their feedback. The P&C executive will review and provide comments.

Principal’s report: Peter Shields
The School Certificate has commenced without and major issues. Y10 students are required to attend school until 16th Dec. Peter is sending a letter out shortly to Y10 families to outline the programs that Y10 students will be involved in after the exams finish.

The HSC finishes on Fri 12th Nov. Y12 signout and BBQ is on Wed 16th Nov.

There may be a 24hr stop work meeting on Tues 29th November. This is to be confirmed. If it goes ahead it will not impact the Dance Showcase at the Seymour centre that evening.

Orientation days are Mon 5th and Tues 6th Dec. Peter requested that P&C representatives talk at the event. Who that will be will be confirmed with Peter later.

Presentation Day is Thurs 8th Dec at the Seymour centre.
21st Birthday Celebration Report: Peter Shields
Thank you to the P&C for donating the birthday cake. Robyn Amm was in the school last week to be interviewed for the concert. Alumni students have been invited back to perform with current students.

Meeting apologies: Jenni Wilkins, Chris Wilkinson, Michael Scott-Mitchell and Yolanda Schiga

Minutes of the Oct Meeting: Accepted as true and accurate. Moved by Jeremy Challen seconded by Callum Gibson.

Correspondence:
A letter was sent to Paul Parks re the proposed changes to the NHSPA boundaries in 2013.
Received the 2011 EOY P&C Federation letter and materials sent to Y12 leavers. P&C Journals are available.

Treasurers Report: Jeremy Challen
Jeremy tabled and discussed the latest report. Many thanks to Jeremy, Jenny Shay, Stephen Gray and Ruth Smith for spending time to reconcile the P&C accounts and outstanding invoices for 2010/2011.

Presidents Report: Darren Mitchell
Waiting to here the outcome of the boundary change submission.
The P&C will review and provide feedback on the draft 2012 – 2014 School Plan.
We are grateful to Mark Rolfe for his coordination of the Showcase front of house roster.
The outstanding goal in the current school plan to identify a School Patron has moved towards success with hope of appointing someone into the role in the next month.
The first P&C meeting in 2012 will be Tues 14th Feb.
The 2012 AGM will be Tues 13th March.
Thank you to those who attended the Facilities Review Forum last week: Terry Bail, Jolanda Schmiga, Chris Wilkinson, Jenni Wilkins, Charlotte Huggart and Donna Huggart.

Environment committee report: John Caley
Another parent is currently reviewing the Environmental website. Joe the school maintenance assistant is working on painting the school’s front fence outside the administration block.

Performing and Visual Arts committee (PVASC) report: Lisa Pennlington
The last PVASC meeting was cancelled due to illness.
A discussion will happen with the P&C exec later in the term on forward planning for 2012.
Quotes for components of the studio theatre foyer upgrade have been received. Currently there are two quotes for the Display Case area and the Box Office.
The Visual Arts department has been requested to submit design ideas for the wire doors leading from the school side of the theatre into the storage area adjacent to the foyer.

Faculty Support committee report: Kelly Bourke
A pilot program to have volunteering parents provide admin support to faculties will kick off with the Mathematics faculty. 8 parents have volunteered their services. Kelly is currently liaising with Joelle Pearn (head of maths) to confirm a date.

General business: None

Meeting closed: 7pm
Next Meeting: Staff Common Room on the 14th February 2012 at 6pm. All Welcome