

# Frequently Asked Questions

## **W**hat is purpose of teacher parent night?

*The purpose of Parent Teacher Nights is to provide an opportunity for Students, Parents and Teachers to meet, receive feedback, discuss concerns and strategies to improve student learning.*

## **H**ow do I book an interview?

*NHSPA uses an online booking system through the Parent Portal. A Parent Teacher Night Notification will be given to students to take home and also published on the school's website and in our newsletter. Parents/Carers can book online through the Parent Portal <http://web3.newtown-h.schools.nsw.edu.au/portal/login> by using your username and password.*

## **S**hould my child attend?

*Students are encouraged to attend the interviews as this will allow them to receive feedback from their teachers. However, individual circumstances will dictate whether this is possible and/or desirable.*

## **W**hy are the interviews only 5 mins long?

*Parent Teacher Night is one of a number of ways the school communicates with Parents/Carers about their child's progress. Discussions are designed to provide a brief overview of each student's progress. If a more detailed conversation is required, appointments can be arranged with the relevant Year Advisor, Head Teacher or Deputy Principal.*

## **W**hat if I cannot attend?

*If you are unable to attend and you have specific questions about your child's progress, you can contact the relevant Head Teacher of that subject. If you would like to discuss your child's overall progress, please contact the relevant Deputy Principal in charge of the year group. Parents/Carers can contact the school by sending an email addressed to: [newtown-h.school@det.nsw.edu.au](mailto:newtown-h.school@det.nsw.edu.au) marked to the attention of the relevant Head Teacher or Deputy Principal.*

## **W**hy are interviews held before reports are sent out?

*Teacher interviews provide an opportunity to meet face to face and address any issues which may already have an impact on each student's learning. This provides an opportunity for students to receive feedback and make the necessary changes to improve their progress which can then be reflected and reviewed in the Half Yearly Reports.*

## **W**hat if I have a problem making a booking?

*If you are having difficulties booking please contact the office who will either assist you with the booking process or direct you to the Deputy Principal in charge of Teacher/Parent Interviews.*

## **H**ow do I cancel a booking?

*Changes and cancellations can be made up to the closing date of the bookings. Following the closing date all enquiries should be directed to Karl Pico, Deputy Principal. Closing dates will be indicated in the Parent Teacher Night Notification.*

## **W**hat if the teacher is unavailable?

*If you are unable to book an interview with a specific teacher and you have concerns about your child's progress, you can contact the relevant Head Teacher of that subject. If you would like to discuss your child's overall progress, please contact the relevant Deputy Principal in charge of the year group. Parents/Carers can contact the school by sending an email addressed to: [newtown-h.school@det.nsw.edu.au](mailto:newtown-h.school@det.nsw.edu.au) marked to the attention of the relevant Head Teacher or relevant Deputy Principal.*

## **W**hat information can I expect to receive from the interview?

*Interviews are individual in nature. In general the teachers provide a summary of your child's progress, areas for improvement, discuss topics and skills taught in class and upcoming assessments, and address any areas of concern.*

## **W**hat sort of follow-up is provided if issues are identified?

*Following the Parent Teacher Night, if you have any ongoing concerns, please contact the relevant Head Teacher or Deputy Principal in charge of the year group. Parents/Carers can contact the school by sending an email addressed to: [newtown-h.school@det.nsw.edu.au](mailto:newtown-h.school@det.nsw.edu.au) marked to the attention of the relevant Head Teacher or Deputy Principal.*

## **H**ow do I access the school on Parent Teacher Nights?

*Attached to the Parent Teacher Night Notification is a map of the school indicating where each faculty/teacher will be located. The front gate near administration, Corelli's Gate and Whitehorse Lane gate will be open. Signage also will be placed to assist in locating interview venues.*